

ALLIANCE CHARTER ACADEMY
GOVERNING BOARD MEETING
August 30, 2023
(Approved September 13, 2023)

A. CALL TO ORDER

- a. The Governing Board of Alliance Charter Academy met in Special Session on August 30, 2023 at 5:00pm via Google Meet
- b. Present from the Board were Tara McLaughlin , Sarah Reck-Secunda , Robert Bruders , Lindsey Skones, Darla Hall, Shannon Meade , and Cecilia Morgan
- c. Also present were Matt Lacy, Chad Wynne, Christine Caponi, Dan MacMillan, Danelle Till, Laurie Phelan, Meg Snyder, Renee Elting, Sultana Johansen, Lindsay Coombes, Kate Hansen, Kristen Miles
- d. Tara called the meeting to order at 5:01pm.

B. COMPLAINT

- a. Vice Chair presents complaint; Board discussion
 - i. Please see video recording for further details
- b. Discussion and determination of next steps - Board has until September 30th to make final determination
 - i. Sarah moved that a written, final decision on this complaint be presented to the Board for approval at our September meeting; Robert seconded the motion; all ayes

C. OLD BUSINESS

- a. Approve July 26, 2023 Meeting Minutes; Tara moved with unanimous approval
- b. Policy Revisit
 - i. JGE-G1 Policy
 1. Shannon moved to postpone the discussion and vote on the JGE-G1 policy to the September 13, 2023 meeting; unanimously approved
 - ii. KL AR Policy
 1. Tara moved to postpone the discussion and vote on the KL AR policy to the September 13, 2023 meeting; Robert seconded; all ayes
- c. Tara proposed a virtual work session on October 4th at 6:00pm to update bylaws
- d. Revisit discussion and vote on when to discontinue health benefits for staff leaving ACA at the end of the year.
 - i. Previous decision was made to discontinue benefits June 30th, new discussion to allow benefits to continue up to August 31st

- ii. Tara voted to postpone a decision, to be made before the end of the fiscal year; Robert seconded, all ayes

D. NEW BUSINESS

- a. Kristen Miles: OSBA Transition workshop
 - i. Workshop Ideas and Questions
 - ii. Board Operating Agreement
 - iii. By-Laws Notes
- b. Board meeting notification process
 - i. Continue to post to the webpage
 - ii. Lindsey (Secretary) will send out notifications communication to all staff, Parent Square, those who filled out the Google form
 - iii. Matt will determine a staff member to assist as needed for uploading items to the webpage, email blasts to ACA community, meeting notifications, and other needs during the school/work day
 - iv. Updates will continue to be posted to the webpage; meeting videos, notes, notifications, agendas, meeting links. Google doc with meeting schedule is updated when meetings are added to the calendar, anyone with the link can view the document, individuals can bookmark on their Google drive to keep close at hand
 - v. Notification timeline requirements
 - 1. Regular/special/work/executive sessions to be of reasonable expectation and within 24 hours of meeting time.
 - 2. Emergency meetings do not need notification if they are a true emergency and detailed in the minutes.

E. EXECUTIVE DIRECTOR UPDATE

- a. Current Enrollment-375
 - i. Up from 365 at the beginning of last school year
- b. Building Lease Agreement has been voted in by OCSD62
 - i. Highlight - Raising cap on building repairs to \$70,000
- c. Charter Renewal Document Completed
 - i. Highlight - Cap raised to 425 students
- d. School Level Communicable Disease Plan
 - i. Submitted to ODE August 23, 2023
- e. PD Days and Back to School Days Review
 - i. Three PD days filled with team building, listening sessions - some were difficult, but productive
- f. Staffing Update
 - i. 47 current staff members (reduction from last year)

- ii. All classes staffed, all ESs staffed, just looking for a few support staff

F. ACTION ITEMS

- a. Tara moved to approve July 26, 2023 Meeting Minutes; unanimously approved
- b. Shannon moved to postpone the discussion and vote on the JGE-G1 policy to the September 13, 2023 meeting; unanimously approved
- c. Tara moved to postpone the discussion and vote on the KL AR policy to the September 13, 2023 meeting; Robert seconded; all ayes
- d. Tara voted to postpone a decision on when to discontinue health benefits for staff leaving ACA at the end of the year (to be made before the end of the fiscal year); Robert seconded; all ayes

G. ADJOURNMENT

- a. Meeting was adjourned at 9:04pm by Tara

H. NEXT MEETING

- a. Next meeting scheduled for September 13, 2023 at 6:00pm

Respectfully submitted,
Lindsey Skones, Board Secretary