

## **Alliance Charter Academy**

Governing Board Meeting

\*Approved September 13, 2023\*

Minutes for June 28, 2023

The Board of Directors of Alliance Charter Academy met on June 28, 2023, virtually via Google Meet. Regular Session began at 6:02pm

Board Members present were Interim Chair Tara McLaughlin, Interim Vice Chair/Interim Treasurer/Secretary Robert Bruders, Shannon Meade, Tiffany Kilpatrick, and Cecilia Morgan.

### A. CALL TO ORDER

- a. The Board Chair called the meeting to order at 6:02pm.

### B. How to hold Executive Sessions

- a. Who can be invited into the Executive (closed) session
- b. Members of the public named in the complaint; should we allow this person?
- c. Discussion among Board members.
- d. Tiffany Kilpatrick asked if there was a motion on the floor. Consensus is that a member of the public named in a complaint may be invited to the Executive Session.
- e. Shannon Meade pointed out that normally this stage would be handled by the Executive Director. However, due to extenuating circumstances, the Board is having to handle it.

### C. COMPLAINT 2 at 6:32pm

- a. Executive Session.

### D. COMPLAINT 3 at 7:00pm

- a. Executive Session.

### E. OLD BUSINESS (open session)

- a. Tara/Cecilia - Spoke with HR/Payroll company Xenium;
  - i. 10 Hours dedicated per month
  - ii. HR Compliance Assessment
  - iii. \$5,750 initial cost plus \$ 1,750 per month
- b. OSBA Board Conference - will discuss further at the next meeting.
- c. Charter Renewal Project
  - i. One more meeting with District
  - ii. Trying to finalize by August 9th
- d. Building Lease ends June 30th
  - i. Trying to get clarification on discrepancies in wording.

### F. COMPLAINT 1 at 7:49pm

- a. Open Session.

## G. ACTION ITEMS

- a. **Complaint 2** - Majority of persons named in Complaint are leaving this year; Task Executive Director to review roles and responsibilities of the Safety Committee; review Student Discipline process and policies; and review Open Spaces (students without supervision) policy. Also, ACA will provide Restorative Justice training to staff during the school year 2023-24. Tara moved. Shannon seconded. Tara, Shannon, Robert, Cecilia, and Tiffany voted aye.
- b. **Complaint 3** - Complaint did not have a proposed resolution per the complaint policy; Tara will reach out to complainant to get more information and a proposed resolution. Possibly schedule another meeting to discuss any further action.
- c. Tara moved to enter into an agreement with Xenium to provide HR services at 10 hours a month and provide the initial assessment. Cecilia seconded the motion. Tara, Cecilia, Shannon and Robert voted aye.
- d. **Complaint 1** - The video in question has been removed from the website; Legal advice is to not issue a public and/or written apology; Tara added that we need more education for the Board. The Board does regret how this was handled and has taken steps to improve the process including education. The Board will work with the incoming Executive Director to improve and communicate the complaint process. Complaint is closed with understanding that better pathways will be created for Board communication, better boundaries for the Board, and improved education for Board members. Tara moved to close the complaint. Robert seconded. Tara, Robert, Tiffany, Cecilia, and Shannon voted aye.

## H. ADJOURNMENT

- a. Adjourned at 8:11pm

## I. NEXT MEETING

- a. 7/5/23 Budget 23-24 vote