

**ALLIANCE CHARTER ACADEMY  
GOVERNING BOARD MEETING**

**July 26, 2023**

**(Approved August 30, 2023)**

**A. CALL TO ORDER**

- a. The Governing Board of Alliance Charter Academy met in Regular Session on July 26, 2023 at 6:00pm via Google Meet
- b. Present from the Board were Tara McLaughlin , Sarah Reck-Secunda , Robert Bruders , Lindsey Skones, Darla Hall, Shannon Meade , and Cecilia Morgan
- c. Also present were Matt Lacy, Julie Pen, Kate Hansen, Lauree Ortman, Kristen Miles
- d. Tara called the meeting to order at 6:02pm

**B. REPORTS**

- a. Executive Director Update
  - i. Lindsay Coombes is the new Secondary Associate Director; Sarah Blue Cloud is the new Primary Associate Director
    1. Matt is excited for the consistency they are bringing on board and new ideas; good understanding of ESs; bring neat characteristics to the table; will balance each other out
    2. New administrators; developing frameworks, job descriptions; first admin team meeting tomorrow at 1:30pm
    3. Darla asked if those hiring decisions need board approval - but the Executive Director has the authority to make all hiring decisions, if he is staying within the budget constraints
    4. Matt offered to bring hiring information to us proactively
  - ii. SIP development meetings - in process. Final product will be complete and ready to present to the board in the September 13th board meeting
  - iii. ACA Charter and Lease agreements with OCSD - positive movement on both fronts
    1. Charter agreement - not a streamlined process, lots of voices in the mix - student cap raised to 425, getting language written in to reevaluate that - 53% of students coming from outside the OCSD
    2. Lease agreement - \$40,000 cap on facility repairs - the Superintendent agrees that amount will not go far in this day and age, she wanted to know how old that language is - it is a matter of getting everyone on the same page
    3. Foresees those two issues trending in the right direction and hopefully will be resolved before the end of the month

4. Darla questioned building/class capacity for the 425 numbers; Matt believes that we do have capacity, but we will continue to evaluate; the 425 can also come from the ACE program
- iv. ACA course schedule and staffing needs are being evaluated and we have active posts for positions
  1. More positions will be posted as we continue to evaluate
  2. Positions only posted internally right now; second line of defense will be posting/offering positions to parents
  3. Matt did have a 30 minute meeting with HR, they will start with an audit
- v. Staff and Student Handbooks are being evaluated for strength and clarity
  1. Second task that Lindsay and Sarah will take on
- vi. An Organizational Chart is being developed to aid clarity and communication for all stakeholders
  1. Parents, teachers, board members, teachers to teachers
- vii. Informational meeting last night had over 25 interested students
  1. Toured the building; Shallon and Barbara were very helpful
  2. Matt will bring current enrollment to each upcoming meeting

### C. OLD BUSINESS

- a. OSBA Summer Conference
  - i. Schedule and Sign-Up
    1. Everyone is registered for the conference; Vicky will be sending an invoice to Christine Caponi
- b. Previous Minutes
  - i. June 14th Minutes
  - ii. July 5th Minutes

### D. NEW BUSINESS

- a. Payroll information paperwork will be provided to the board by the morning of the next meeting (August 2, 2023); we will discuss the documents and proposed changes in an open session, but we will not be expected to vote that evening
  - i. Discussed the need to move the August 2, 2023 to Open Session
  - ii. Matt discussed the desire for transparency and the need to be sensitive as he works to develop a payroll system that works; he has encountered an extensive amount of institutional knowledge that is required to keep up the current system
  - iii. His goals are to make sure ACA's teachers/employees are "paid, and paid more than last year."
- b. Kristen Miles: OSBA Transition Workshop (6:30pm)
  - i. Director Evaluation
  - ii. Director Op

**E. ACTION ITEMS**

- a. Vote on previous meeting minutes
  - i. Tara moved to approve June 14, 2023 minutes; Robert seconded; all ayes
  - ii. Tara moved to approve July 5, 2023 minutes; Cecilia seconded; all ayes

**F. ADJOURNMENT**

- a. Meeting was adjourned at 9:03pm by Tara

**G. NEXT MEETING**

- a. August 2, 2023 - General Session
- b. August 9, 2023 - General Session

Respectfully submitted,  
Lindsey Skones, Board Secretary